

Undergraduate Diploma in Business Administration: Intakes April 2025 to February 2026

Assessment Task: Written assignment based on chosen questions	
Module: <i>Managing Data and Its Implications</i>	Tuition Centre: 21 Academy Licence Number: 2018-017
Level: Award MQF Level 5	Student Name:
Date:	Student Number:
Assignment Deadline: 9 April 2026	
<p>Task The purpose of this unit is to develop an understanding of a particular topic you will write about which forms part of the process to manage data and its implications.</p> <p>Note This assessment provides students with an opportunity to put into practice the relevant provisions in relation to the topic they choose to write about forming part of the process in managing data for business.</p> <p>Note <i>You should plan to spend approximately 20 hours researching the assignment question, preparing for and writing the assignment for assessment. The nominal word count for the assignment is 1,200 words. You are expected to use the Harvard referencing style. You are expected to use the Harvard referencing style. Make sure to go through the Assignment Guidelines made available in the course resource centre.</i></p>	
Choose 1 question from the following:	
☐ Question 1: Describe the main principles of the General Data Protection Regulation (GDPR) and clearly explain what each principle means.	
☐ Question 2: Create a detailed checklist that a business can use to make sure it follows European data protection laws. Clearly explain why each item on the checklist is important.	
☐ Question 3: Develop an internal procedure that explains how a company should investigate a data breach. Include a flowchart to visually show the steps in the process.	
Pass Mark - 50%	Total Assignment Weighting - 55%
By submitting I confirm that this assessment is my own work	
Mark:	Signature: <main assessor>
Date	Signature: <quality assurance>